

Town of Lincklaen Monthly Board Meeting

Tuesday, April 16, 2024

Town Hall – 7:00 PM

Members Present

Supervisor Sharon Monro
Councilman Harold Baritell
Councilman Patrick Holl
Councilman Andrew Holl
Councilman James Pforter
Town Clerk Diana Kilfeather
Highway Superintendent Barry Monro

Others Present

Christofer Davis – Justice
Linda Berkhart – NY Citizens Audit

Absent

Deputy Hwy Super – Roy
Marshall

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Sharon Monro at 7:00pm.

Minutes from March 19, 2024, meeting

- *The motion was made Councilman Harold Baritell, seconded by Councilman Patrick Holl to approve the 3/19/24 meeting minutes. All in favor. Motion carried.*

Profit & Loss and Budget Reports

- *Motion was made by Councilman Harold Baritell, seconded by Councilman James Pforter to approve the March 2024 financials. All in Favor. Motion carried.*

Linda Berkhart-Guest Speaker Founded in 2021, NY Citizens Audit-a non-partisan, all volunteer, 501(c)(3) non-profit partisan corporation, dedicated to restoring and maintaining the essential, founding American principle of sovereignty through honest, provable elections in New York and across the nation. Using publicly available voter roll databases obtained directly from state and local boards of elections through the NY Freedom of Information Law (FOIL), NY Citizens Audit conducted audits of the 2020 and 2022 elections. Presentation of their findings.

Justice Chris Davis – Update

The 3rd contractor's bid for improving the Town Hall came in for around the same as other bids. The Town of Lincklaen will be having a trial at our Town Hall, so after recommendations from security statement from State and recommendations from the Judicial District we will include all recommendations in the grant application.

Letters:

- Letter from New York State Unified Court System – Justice must annually provide court records and dockets to the auditing board to be examined and entered into the minutes. *Justice Chris Davis sent in his report to be reviewed. Motion was made to approve the Justice Report by Councilman Harold Baritell, seconded by Councilman Andrew Holl, All in Favor Motion Carried.*
- Letter from Concerned Citizen regarding Highway Department
- Letter from Diana Kilfeather asking for Millers Corners Road to be oiled and stoned, which was supposed to be done last year but was not done.
- New York Municipality Insurance Reciprocal-regarding battery disconnect switches, they have been installed for our required trucks. The letter needs to be signed and returned.

Appointments:

Motion made to appoint Diana Kilfeather as the Historian by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried. We need to get all the materials back so that they can be scanned onto the computer to have a digital copy of files. All Historian material will be stored at the Town Hall. Cortland Standard is now being delivered to the Clerk's office.

Highway Superintendent Report

- Plowed and sanded 8x (hopefully that's the end of the season).
- Put new batteries in excavator.
- Cleaned ditches on Paradise and Dublin Roads.
- Replaced driveway pipe on Paradise at house number 391.
- Fixed chipper bar on truck 3.
- Cut brush with tractor on Millers Corners Road.
- Graded and added crusher run to potholes on Hyer and Springer Roads.
- Broomed all roads that are oil and stoned & blacktop.
- Cleaned shoulders on Bowen Hill and Joe Road.
- Changed cross over pipe on Neil Road between house numbers 441 and 461.
- Replaced cutting edge on truck 4's wing.
- Helped Cuyler.
- Ron took his road test on the 11th and failed. He goes for a 2nd road test on the 19th.
- Renewed our Beaver permit.
- Suit-Kote quotes- Union Valley Road \$202,206.00, Factory Gulf \$154,000.00, Millers Corners Road \$95,000.00.
- National Grid and NYSEG are offering LED lights for \$5.00, we will use these to replace all lights in the Highway building.
- County Route 12 is not on schedule for paving but what are they doing to fix the edges of road and shoulders. Will have Deputy Supervisor Marshall look into.

Clerk Report

- Property taxes collected to date are \$442,033.60.
- March Taxes closed out and paid to county.
- Dog licenses still have 3 past-due from March after 2nd notices have gone out. I will send out another notice and give it until the end of the month.
- I will not be attending clerk training this year due to conflict with my personal schedule.
- The clerk's office will be closed May 2, 2024. Notice has been posted in the Hi Neighbor for 2 weeks.
- I would like to order a sign to go over the drop box located on the side of building of the clerk's office.
- Do we need AED machines at the Highway Department and the Town Hall. Quotes presented, discussion of whether this could be covered by the Justice Grant since Court will be held in Town Hall. Town Hall is also an Emergency Center for the Town now, so it is a good idea to consider having an AED there. We will research.

Solvent Saver – None

Cemetery – covered under old business.

RLF Report

1 Current

1 No payment as promised by delinquent loan holder.

Old Business

- Cemetery Caretaker Responsibilities- *Motion made to accept the Cemetery Caretaker responsibilities, by Councilman Harold Baritell, seconded by Councilman Andrew Holl. All in favor. Motion carried.*
- New Contents page for Blue Binders
- Investment Policy- *Motion to approve Investment Policy made by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion Carried.*
- Historian Policy- *Motion made to approve the Historian Duties and Responsibilities by Councilman Patrick Holl, seconded by Councilman James Pforter. All in favor. Motion carried.*

New Business

- Both /supervisor Monro and Councilman Holl searched through past records, but no HUD paperwork from the 2001 time period could be found. Councilman Holl's lawyer gave him a paper that can be signed by Supervisor Monro at the time of notarization to prove that his HUD loan was paid off. HUD now RLF loans - Town will now issue paid in full letter for any loans and a record will be kept on file.
- Utilities Report for 2023 given to the Town Board.
- ROA for Sharon Monro and Barry Monro needs to be submitted to NYSLRS. *Motion made to approve the ROA for Sharon Monro and Barry Monro for the Retirement Fund by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried.*
- Highway Superintendent Monro informed the Town Board that the highway department was assessing the gravel pit for a more efficient layout of the land and gravel area.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve to pay bills was made by Councilman Patrick Holl, seconded by Councilman Harold Baritell: General #32-40 in the amount of \$1,894.90 and Highway #59-79 in the amount of \$25,310.47. All in favor. Motion carried.

Upcoming:

Republican Caucus June 11, 2024,
Federal Primary – Jun 25 – all day,
White goods & Tire Day August 24th,
Presidential Election – November 5 – all day,
Town wide garage sale – Checking with Otselic and Pitcher.

Meeting adjourned at 9:08pm
Diana Kilfeather